Permit #F00166742
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** F00166742 **Type of Permit:** FILMING **Release Date:** 12/03/2020

| | |
|---|---|
| **Production Company** | AMERICAN FILM INSTITUTE - THESIS |
| **Insured Company Name** | AMERICAN FILM INSTITUTE |
| Contact Phone No. 1 | 323-856-7600 |
| Contact Phone No. 2 | |
| Fax | 323-467-4578 |
| Address | 2021 N. WESTERN AVE<br>LOS ANGELES, California 90027 |
| **Production Title** | ZENAIDA |
| **Type of Production** | Student |

| | |
|---|---|
| **Producer** | Shan-Shan Gao |
| **Director** | San-san Onglatco |
| **1st AD** | Justin Madriaga |
| **Production Manager** | Daphne Teng |
| **FilmL.A. Coordinator** | Cody Penwell |
| **Location Manager** | Ice Mrozek |
| Primary Phone | Mobile - 323-423-7437 |
| Secondary Phone | |
| **Location Assistant** | Daphne Teng |
| Primary Phone | Mobile - 818-613-0661 |
| Secondary Phone | |

### Fees

| | | | |
|---|---|---|---|
| Posting 300 | $69.00 | **Total Permit Fee** | $95.00 |
| FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE | $26.00 | **Number of Locations** | 2 |

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## Summary Information — Location



**Permit Number** F00166742
**Production Company** AMERICAN FILM INSTITUTE - THES...
**Insured Company** AMERICAN FILM INSTITUTE
**Production Title** ZENAIDA

**Location Manager** Ice Mrozek
Primary Phone Mobile - 323-423-7437
Secondary Phone

**Location Address** 1923 Micheltorena St, Los Angeles, CA 90039

**Location Type** Private Residence

**Film Dates** 12/4/2020 - 12/4/2020 07:00 - 22:00 1 day
12/5/2020 - 12/6/2020 09:00 - 22:00 2 days

**Open or Closed to the Public** Closed

**Generic Conditions** *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
**THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

**Please see attached documents** 2020 Zenaida Student Letter.pdf
F00166742-Notification_Micheltorena.pdf
Micheltorena Street_August_2018.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 Ton Truck | 1 |
| Cast/Crew vehicles | 30 |
| Generator | 1 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 3 |
| Crew | 27 |

**Filming Activities** Camera on sticks; Equipment on property; Handheld equipment; Interior Dialogue; No Generator;

**Jurisdiction** **Political:** Los Angeles City - Council District 13 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide Page:** 594 **Grid:** C5

**Approvals** LOS ANGELES CITY POLICE DEPARTMENT Gabriel Martinez

**Coordinator Note** Covid Compliance: Guinevere Aide
Phone: 626-392-5550

**Parking**
**Base Camp**
Location Type : Filming Location

**Crew Parking**
Location Type : Filming Location

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## Summary Information — Location



**Permit Number** F00166742
**Production Company** AMERICAN FILM INSTITUTE - THES...
**Insured Company** AMERICAN FILM INSTITUTE
**Production Title** ZENAIDA

**Location Manager** Ice Mrozek
Primary Phone Mobile - 323-423-7437
Secondary Phone

**Location Address** 1123 Vine St, Los Angeles, CA, 90038
**Location Type** Bar
**Film Dates** 12/7/2020 - 12/7/2020 06:00 - 23:00 1 day
**Open or Closed to the Public** Closed

**Generic Conditions**
*** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
**THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
Equipment staging and vehicles may park on one side of the street only.
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

**Please see attached document** F00166742-Notification_Vine.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 Ton Truck | 2 |
| Cast/Crew vehicles | 30 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 5 |
| Crew | 26 |
| Spot Check | 1 |

**Filming Activities** Camera on sticks; Equipment on property; Interior Dialogue; No Generator;

**Jurisdiction** **Political:** Los Angeles City - Council District 13 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide** **Page:** 593 **Grid:** F5

**Approvals** LOS ANGELES CITY POLICE DEPARTMENT Gabriel Martinez

**Coordinator Note** Covid Compliance: Guinevere Aide
Phone: 626-392-5550

**Parking**
**Base Camp**
Location Type : Filming Location
**Crew Parking**
Location Type : Other Location
1133 Vine St, Los Angeles, CA, 90038

**Posting "No Parking" signs** W/S VINE ST, 150' IN FRONT OF THE LOCATION: 1123 VINE ST

**Approximate Footage** 0 - 300 **Log Number** 293517

**Date(s)** 12/7/2020 to 12/7/2020 **Time(s)** 06:00 to 22:00

NOT A PERMIT

Permit #F00166742

AFI CONSERVATORY

November 10th, 2020

To Whom It May Concern:

**Re: Shanshan "Samantha" Gao (Producer), Susana "San-San" Onglatco (Writer/Director), Yugo Nakamura (Story Editor) Philippa White (Cinematographer), Yu "York" Fu (Editor), Yiming Zhao (Production Designer)**

**#2020 ZENAIDA**

This is to introduce the above-named individuals who are currently enrolled as Second Year Fellows at the AFI Conservatory, as well as to introduce **Ice Mrozek** (Line Producer) and **Chen-yi Teng** (UPM) who are not enrolled but assisting with project.

The American Film Institute is a non-profit educational organization, which has tax-exempt status (Federal ID # 52-6072925) under section 501 (c) (3) of the Internal Revenue Code of 1954, and is dedicated to advancing and preserving the art of the moving image in the United States. The AFI Conservatory is a nationally accredited graduate degree program.

The above-named Fellows are engaged in producing their required Thesis Project that shoots **December 3rd- 10th, 2020.** The American Film Institute is the copyright holder of and provides all necessary insurance to this not-for-profit production of the Conservatory.

We would be grateful for any cooperation and assistance that can be provided for these individuals.

Sincerely,

Ariana Sigel
Coordinator, Thesis Production
AFI Conservatory

Note: Please be advised that no Fellow may incur expense in the name of nor act as an agent for the American Film Institute. Any financial arrangements or obligations must be made in the name of the individual Fellow.

NOT A PERMIT

**AFI Conservatory**
**American Film Institute**
2021 North Western Avenue
Los Angeles, CA 90027
323.856.7600 Phone
323.856.7778 Fax
www.AFI.edu

# NOTICE OF STUDENT FILMING

Permit #F00166742

**We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood.** We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

*When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.*

**We will be filming scenes for the following production/project.**

| | | | | | |
|---|---|---|---|---|---|
| PROJECT TITLE | ZENAIDA | | | | |
| FILMING ADDRESS | 1923 Micheltorena St, Los Angeles, CA 90039 | | | | |
| DATE(S) | 12/4-12/6 | | | | |
| HOURS | FROM | 7AM (12/4) & 9AM (12/5 & 12/6) | TO | 10PM | |

**Description of scenes & parking:**

Int./Ext. Dialogue; All on Property

****** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ******
***STREET PARKING WILL NOT BE USED***

**If you have any questions and/or concerns regarding this production, please contact us using the information provided below.**

| | |
|---|---|
| Ice Mrozek | 323-423-7437 |
| Name of Primary Student Contact | Daytime Phone # |
| American Film Institute | 323-856-7693 |
| Name of School / Class Administrator | Daytime Phone # |

**You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.**

NOT A PERMIT

**SPECIAL FILMING CONDITIONS**
**1800 & 1900 BLOCKS OF MICHELTORENA STREET**

*The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.*

This area of Micheltorena Street and neighboring streets consists of single family homes surrounding a large residential property (formerly an old convent) that has recurring filming. Except for Micheltorena Street, which is very wide, all the other streets are narrow and filming activities can pose significant traffic and public safety problems. The following Special Filming Conditions have been established to mitigate the concerns of local residents and to ensure traffic can move through the area safely:

- **Affected residents within 500 feet of all filming activity and/or within 200 feet of equipment parking must be notified at least 2 days in advance of the first filming date or the first day of any substantial set preparation.** *Permit requests must be submitted to FilmL.A. at least three (3) days in advance. Notification may be done with less than 2 days notice if approved by the Permit Authority.*

- **Personal cast/crew vehicles are not permitted to park on area streets.** *Off-site parking must be arranged by the production company and cast/crew must be shuttled to and from the location.*

- **Catering must be contained on private property.** *Sidewalks, parkways, and grass areas may not be used.*

- **Production companies may not arrive in area prior to 7:00 a.m. and must depart no later than 10:00 p.m.**, *unless approval is obtained from the Permit Authority. and the approved times are indicated on the permit.*

- **Late night, weekend and holiday filming is generally prohibited, unless approved by the Permit Authority after a careful review of community concerns identified through FilmL.A.'s Filming Survey process.**

- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

NOT A FilmL.A. PERMIT

# NOTICE OF STUDENT FILMING

Permit #F00166742

**We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood.** We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

*When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.*

**We will be filming scenes for the following production/project.**

| | | | | |
|---|---|---|---|---|
| PROJECT TITLE | ZENAIDA | | | |
| FILMING ADDRESS | 1123 Vine St, Los Angeles, CA 90038 | | | |
| DATE(S) | 12/7 | | | |
| HOURS | FROM | 6AM | TO | 11PM |

**Description of scenes & parking:**

Int./Ext. Dialogue;

NO PARKING: West Side Vine St, 150' in front of Location: 1123 Vine St (6a-10p, 12/7)

****** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ******
***STREET PARKING WILL NOT BE USED***

**If you have any questions and/or concerns regarding this production, please contact us using the information provided below.**

| | |
|---|---|
| Ice Mrozek | 323-423-7437 |
| Name of Primary Student Contact | Daytime Phone # |
| American Film Institute | 323-856-7693 |
| Name of School / Class Administrator | Daytime Phone # |

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NOT A PERMIT